

# **EAST SURREY CONSERVATIVE ASSOCIATION**

ANNUAL REPORT AND FINANCIAL STATEMENTS  
for the year 1<sup>st</sup> January – 31<sup>st</sup> December 2023

# EAST SURREY CONSERVATIVE ASSOCIATION

## ELECTED REPRESENTATIVES AND OFFICERS

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### REGISTERED ADDRESS



### ELECTED REPRESENTATIVES

CLAIRE COUTINHO MP

### COUNTY COUNCILLORS

Becky Rush  
Lesley Steeds  
Cameron Mackintosh  
Jeremy Webster

### DISTRICT COUNCILLORS

**Tandridge District Council** - Robin Bloore - Leader, Michael Cooper, Lesley Steeds, Keith Prew, Carole North, Matthew Groves, Taylor O'Driscoll, Liam Hammond, Lewis Sharp

### RESPONSIBLE OFFICERS

  
Eithne Webster  
Martin Fisher

President of the Association  
Chair and Registered Treasurer  
Deputy Chair - Finance  
Deputy Chair – Membership  
Leader of the Group

  
Robin Bloore  
Michael Cooper

  
Lesley Steeds  


# EAST SURREY CONSERVATIVE ASSOCIATION

## OVERVIEW

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The officers of the association submit their report and the financial statements of the East Surrey Conservative Association for the year ended 31 December 2023. The accounts incorporate the Trust, which owns Lingfield, and the Branches of the association.

### OVERVIEW OF POLITICAL ACTIVITIES

The Chair will give a detailed report at the AGM.

### ESCA BOUNDARY CHANGES

In October 2023 due to Boundary changes ESCA lost Horley to a new constituency Dorking & Horley and gained Hooley, Merstham & Netherne from Reigate and Banstead. This to align ESCA with the MP's changed constituency. Apart from accounting for the loss of Horley Branch these accounts do not reflect CCHQ financial proposals concerning this reorganisation which has yet to be settled.

The association has nine active branches which are listed in note 3 on page 5.

### FINANCIAL ACTIVITIES

The deficit for the year was £12,038 (2022 – deficit: £1,187) and is set out on page 3. The Horley Branch left the East Surrey Conservative association due to Boundary changes and consequently £2,092 was transferred out of the association and is included in the loss. Adjusting for this transfer, the deficit was £9,946.

#### Income Overview

The association had 380 (2022: 565) members. The Apartment above the Offices in Lingfield continues to perform well generating £12,373 (2022: £9,802) of income. IPSA income for the offices was £4,500 (2022: £4,875).

#### Expenditure Overview

Campaigning costs were higher than last year at £26,487 (2022: £18,166) with 14 candidates to support at District Elections.

#### Balance Sheet Overview

There was a cash outflow of £8,438 in the year due to the deficit partially offset by improved working capital.

### ACCOUNTING NOTES

The financial statements have been prepared under the historic cost convention and comply with relevant policies in accordance with the Conservative party constitution monitored by CCHQ compliance department. Property is stated at the cost price and depreciation has been provided on fixtures and equipment at 20% on a straight-line basis.

### INDEPENDENT EXAMINER

A resolution to confirm the appointment of Richard Adamson FCA, Independent Examiner will be put to the members at the annual general meeting.



Martin Fisher FCMA  
Vice Chair – Finance  
20 March 2024

# EAST SURREY CONSERVATIVE ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES (including Income and Expenditure Account)  
for the year ended 31 December 2023

	Notes	2023 £	2022 £
INCOME			
Membership	1	6,289	9,143
Donations	2	9,582	4,096
Branches	3	100	824
Fundraising events	4	3,222	7,103
Investment income from bank accounts		25	1
Property Rental income		16,873	14,677
<b>Total income</b>		<b>36,091</b>	<b>35,884</b>
EXPENDITURE			
Premises (Trust)		1,724	472
Office (ESCA)	5	7,018	5,583
Branches	3	520	459
Staff Costs	6	1,223	3,188
Transfers	7	2,092	-
Campaigning		28,487	18,166
Fundraising events	4	1,758	3,865
Finance charges, fees and taxation	8	5,307	5,298
<b>Total expenditure</b>		<b>48,129</b>	<b>37,031</b>
<b>(Deficit)/Surplus</b>		<b>(12,038)</b>	<b>(1,187)</b>

The Transfer relates to the Horley Branch leaving the East Surrey Conservative association due to Boundary changes.

These accounts consolidate the ESCA, ESCA Trust and Branch entities.

The notes on pages 5 to 8 form part of these accounts.


# EAST SURREY CONSERVATIVE ASSOCIATION

## BALANCE SHEET

as at 31 December 2023

	Notes	2023 £	2022 £
<b>Fixed assets</b>			
Property		400,682	400,682
Fixtures & Fittings		-	2,175
	9	<u>400,682</u>	<u>402,857</u>
<b>Current assets</b>			
Stocks		50	50
Debtors and prepayments	10	1,725	2,063
Cash in hand and at bank	11	28,400	36,838
		<u>30,175</u>	<u>38,951</u>
<b>Current liabilities</b>			
Creditors and accruals	12	(3,675)	(2,588)
<b>Net current assets</b>		<u>26,500</u>	<u>36,362</u>
<b>TOTAL ASSETS</b>		<u><u>427,182</u></u>	<u><u>439,220</u></u>
<b>Financed by</b>			
Capital		36,390	36,390
Add Cap from Sale of Property		361,940	361,940
Reserves		40,890	42,077
(Deficit) in year		(12,038)	(1,187)
	13	<u><u>427,182</u></u>	<u><u>439,220</u></u>

These accounts consolidate the ESCA, ESCA Trust and Branch entities.

  
Eithne Webster – Chair and Registered Treasurer  
The notes on pages 5 to 8 form part of these accounts.  
20 March 2024

# EAST SURREY CONSERVATIVE ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 December 2023

1. MEMBERSHIP	2023 £	2022 £
Share of fees received directly by ESCA	450	625
Share of fees received by CCHQ	5,839	8,518
	<u>6,289</u>	<u>9,143</u>
	=====	=====
2. DONATIONS	2023 £	2022 £
Individual donations received by ESCA	7,000	481
Individual donations received by CCHQ	3,322	3,615
Prior year adjustment re loan repayment to CCHQ	(740)	-
	<u>9,582</u>	<u>4,096</u>
	=====	=====

The figures represent the ESCA share of the membership fees which are £25.00 but for new members joining in the year it became £39.00 (2022- £25) in total of which ESCA receives £14.50 (2022 - £14.50).

During the year ESCA received donations totalling £7,000 which were reportable to the electoral commission as they were over £1,500 from the same donor in the year. The total donation figures shown under income above is greater than this because of donations received that were below the Political Parties, Elections and Referendum Act 2000 reporting threshold.

### 3. BRANCH INCOME AND EXPENDITURE

	Op Bal £	Income £	Expenditure £	Transfer £	Cl Bal £
Bletchingley	188	-	-	-	188
Burstow & Smallfield	190	-	-	-	190
Caterham Hill	437	-	-	-	437
Caterham Valley & Whyteleafe	605	-	-	-	605
Chaldon	14	100	-	-	114
Godstone	57	-	-	-	57
Horley	2,092	-	-	(2,092)	-
Limpsfield	1,500	-	-	(1,500)	-
Lingfield & District	1,303	-	440	-	863
Nutfield	158	-	-	-	158
Oxted Nth & Tandridge	296	-	-	(296)	-
Warlingham (East & West)	588	-	80	(500)	8
	<u>7,428</u>	<u>100</u>	<u>520</u>	<u>(4,388)</u>	<u>2,620</u>

The Horley Branch left the East Surrey Conservative association due to Boundary changes and consequently £2,092 was transferred out of ESCA. The other transfers were from the Branch accounts to ESCA.

A Branch return has not been received from Caterham Valley so no movement in cash has been assumed.

# EAST SURREY CONSERVATIVE ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 December 2023

4. FUNDRAISING		2023 £	2022 £
Income	– Christmas celebrations	295	293
	Dinner at Surrey National	2,877	5,845
	Garden party	50	151
	Branches	-	814
		<u>3,222</u>	<u>7,103</u>
Expenditure	– Christmas celebrations	40	249
	Dinner at Surrey National	1,600	2,964
	Garden party	118	234
	Branches	-	418
		<u>1,758</u>	<u>3,865</u>
		<u>1,464</u>	<u>3,238</u>
		=====	=====
5. OFFICE ADMINISTRATION		2023 £	2022 £
Utilities		4,644	2,897
Communications		1,194	966
Administration		892	967
Insurance and Maintenance		288	753
		<u>7,018</u>	<u>5,583</u>
		=====	=====
6. SALARY COSTS		2023 £	2022 £
Administration services		1,223	3,188
		=====	=====
These small amounts were paid to a support staff. No remuneration was paid to any of the Officers in either period.			
7. TRANSFERS		2023 £	2022 £
Transfer of Horley Branch opening balance		2,092	-
		<u>2,092</u>	<u>-</u>
		=====	=====

# EAST SURREY CONSERVATIVE ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 December 2023

8. FINANCE CHARGES, FEES & TAXATION	2023	2022
	£	£
HMRC Corporation Tax	2,656	1,746
Accounting Fees	476	455
Depreciation on fixtures & fittings	2,175	3,097
	<u>5,307</u>	<u>5,298</u>
	=====	=====

Corporate tax relates to the trading profit on letting the flat above the Lingfield Office.

The association has carried forward tax loss of £nil (Last year – 2020: £Nil)

9. FIXED ASSETS	Freehold Land & Buildings £	Fixtures Fittings & Equipment £	Total £
Cost or Valuation			
1 January 2023	400,682	15,485	416,167
	-	-	-
	<u>400,682</u>	<u>15,485</u>	<u>416,167</u>
	-----	-----	-----
1 January 2023	-	12,310	12,310
Charged in the year	-	2,175	2,175
	-----	-----	-----
31 December 2023	-	15,485	15,485
	-----	-----	-----
Net book value:			
31 December 2023	400,682	-	400,682
	=====	=====	=====
31 December 2022	400,682	2,175	402,857
	=====	=====	=====

Property is stated at the cost price and depreciation has been provided on fixtures and equipment on a straight-line basis at 20%.

10. DEBTORS	2023	2022
	£	£
Due within one year		
CCHQ	852	948
Loan to Conservative central office	-	740
Other	873	375
	<u>1,725</u>	<u>2,063</u>
	=====	=====



# EAST SURREY CONSERVATIVE ASSOCIATION

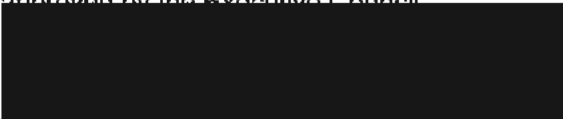
## NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 December 2023


11. CASH AT BANK	2023 £	2022 £
ESCA	17,317	18,131
Branches	2,620	7,428
Trust	8,463	11,279
	<u>28,400</u> =====	<u>36,838</u> =====
12. CREDITORS: Amounts falling due within one-year	2023 £	2022 £
Accruals	1,027	842
Taxation	2,648	1,746
	<u>3,675</u> =====	<u>2,588</u> =====
13. RECONCILIATION OF MOVEMENT IN FUNDS	2023 £	2022 £
1 January 2021	439,220	440,407
(Outgoing)/Incoming resources for the year	(12,038)	(1,187)
31 December 2021	<u>427,182</u> =====	<u>439,220</u> =====
16. CAPITAL COMMITMENT	2023 £	2022 £
Authorised but not committed at year end	-	-
	<u>-</u> =====	<u>-</u> =====

### DECLARATIONS

I confirm that the above Statement of Accounts has been prepared in accordance with guidance issued by the Electoral Commission and is correct to the best of my knowledge. In addition, I confirm that these accounts have been approved by the Executive Council.

  
Eithne Webster  
Chairman/Registered Treasurer  
20 March 2024

I have examined the Income and Expenditure Account and Balance Sheet for the year ending 31<sup>st</sup> December 2023 together with the underlying accounting records and confirm that the accounts are in accordance therewith.

  
Independent Examiner  
25 March 2024

# EAST SURREY CONSERVATIVE ASSOCIATION

## TRUSTEE ACCOUNTS

For the year ending 31 December 2023

### INCOME AND EXPENDITURE

	2023	2022
	£	£
INCOME		
Rent	12,373	9,802
Interest	25	1
<b>Total income</b>	<b>12,398</b>	<b>9,803</b>
EXPENDITURE		
ESCA (rent share)	7,200	5,340
Professional fees	476	455
Building – Repairs/Insurance	1,724	473
Taxation	2,656	1,746
Taxation transfer to ESCA	3,606	-
<b>Total expenditure</b>	<b>15,662</b>	<b>8,014</b>
<b>Surplus/(Deficit)</b>	<b>(3,264)</b>	<b>1,789</b>

### BALANCE SHEET at 31 December 2023

	2023	2022
	£	£
Fixed Assets	400,682	400,682
Cash – Instant reserve	2,739	2,714
Bus Current	5,724	8,565
	8,463	11,279
Creditors – HMRC	(2,649)	(2,201)
	406,496	409,760
Capital	36,390	36,390
Capital from Sale of Property	361,940	361,940
Reserves	11,430	9,641
Surplus/(Loss) in year	(3,264)	1,789
	406,496	409,760

The association has carried forward tax losses of £nil. (Last year – 2022: £Nil)  
The Trustee Accounts form part of the consolidated accounts for the association.