

# **HORSHAM CONSERVATIVE ASSOCIATION**

## **Statement of Accounts**

**Statement Date: 31 December 2023**

**1. Statement of Accounts: accruals accounting**

<b>Administrative information</b>	
<b>Registered address</b>	
4 Matthew Parker St, London, SW1H 9EQ	
<b>Elected Representatives</b> (ie MP, councillors if applicable)	
Name	Position
Sir Jeremy Quin	MP for Horsham
5 District Councillors	
5 County Councillors	
<b>Responsible Officers</b>	
For the purposes of the Political Parties Elections Referendums Act 2000 the responsible officers are:	
Name	Position
Mr Ross Dye	Chairman and Registered Treasurer
Mr Robert Nye	Deputy Registered Treasurer
<b>Political activities</b>	
<b>Overview of political activities</b>	
<p>Campaigning activities during the early part of the year were focused on supporting our candidates in the May 2023 Horsham District Council and Mid-Sussex District Council elections. For these elections we were able to field a full slate of candidates and fought all 38 seats in our constituency area.</p> <p>After these district elections, campaigning activity switched to preparing for the General Election. The Association has organised numerous campaign days which have involved door to door canvassing, delivering surveys and leaflet deliveries. The Association has also focused on digital campaigning and improving our online presence.</p>	

<b>Branches</b>
<p>The Association started 2023 with 9 geographical branches, however, due to the realignment of associations with new parliamentary boundaries, 2 of these branches moved to the new East Grinstead and Uckfield Association.</p> <p>Non-geographical branches whose income and expenditure are included in these accounts comprised a Conservative Women's Organisation; a Young Conservatives group; a Conservative Policy Forum; a Business Club and Horsham Patrons.</p>
<b>Financial Activities</b>
<b>Income overview</b>
<p>Fund-raising activities were relatively limited whilst the Association focused on local elections campaigning and the vesting process to realign the Association with the new parliamentary boundaries. We were able to hold our Annual Dinner and a range of smaller events in Gough House and around the constituency including some branch events.</p>
<b>Expenditure overview</b>
<p>Campaigning expenditure was significantly higher in 2023, mainly in support of the District Council elections and subsequently to support campaigning activities in the lead up to the General Election.</p> <p>The Association has recorded a deficit for 2023. The main reasons for this deficit were the movement of assets that followed the vesting process following the parliamentary boundary changes. Also, increases to our running costs and maintaining [REDACTED]. The Association has already undertaken significant actions to reduce these overheads and ensure more of our resources are available for campaigning which is our primary function.</p>
<b>Additional investment</b>
<i>Not Applicable</i>
<b>Balance sheet overview</b>
<p>The Association has sufficient reserves to support our operations and maintain our assets.</p>
<b>Accounting notes</b>
<p>These accounts have been prepared using the accruals accounting method and the historical cost convention as in previous years.</p>

<b>Income and Expenditure Account</b>			
	Note	2023	2022
<b>Income</b>			
Membership	1	<b>15,510</b>	14,084
Donations	2	<b>21,072</b>	21,172
Branch income	3	<b>790</b>	6,475
Fundraising income	4	<b>22,527</b>	25,363
Investment income	5	<b>304</b>	157
Transfers in	6	<b>509</b>	0
Property and rental income/Office services	7	<b>14,000</b>	14,000
Miscellaneous	8	<b>-</b>	24
Total income		<b>74,712</b>	81,275
<b>Expenditure</b>			
Premises		<b>9,804</b>	8,667
Office costs		<b>8,021</b>	13,142
Branch expenditure	3	<b>317</b>	3,697
Staff costs	9	<b>24,621</b>	22,068
Transfers out	6	<b>14,478</b>	5,572
Campaigning costs		<b>18,119</b>	6,994
Fundraising costs	4	<b>14,186</b>	23,224
Financing charges and taxation	10	<b>1,941</b>	2,076
Depreciation	11	<b>679</b>	495
Miscellaneous	8	<b>360</b>	234
Total expenditure		<b>92,526</b>	86,169
(Deficit)		<b>(17,814)</b>	(4,894)

<b>Balance Sheet</b>			
	Note	2023	2022
<b>Fixed assets</b>			
Property	11	15,148	15,148
Fixtures and fittings	11	1,273	497
Total fixed assets		16,421	15,645
<b>Current assets</b>			
Cash in hand and at bank		25,923	39,518
Debtors and prepayments	12	32,044	31,376
Total current assets		57,967	70,894
<b>Liabilities</b>			
Creditors and accruals	13	(12,481)	(6,818)
Total liabilities		(12,481)	(6,818)
Total net assets		61,907	79,721
<b>Reserves</b>			
Accumulated fund at start of year		79,721	84,615
(Deficit)		(17,814)	(4,894)
Accumulated fund at end of year		61,907	79,721
Other funds			-
Total Reserves		61,907	79,721

## Notes to the Accounts

### Note 1: Membership

Description	2023	2022
Membership fees received directly by the accounting unit	2,650	3,183
Membership fees received via/paid to the central party	12,860	10,901
<b>Total Membership</b>	<b>15,510</b>	<b>14,084</b>

### Note 2: Donations

Donations	2023		2022	
	Cash	Non Cash	Cash	Non Cash
Received by Constituency	21,072	-	20,602	570
<b>Total</b>	<b>21,072</b>	<b>-</b>	<b>20,602</b>	<b>570</b>

During the year the unit had donations totalling £6,000 that were **reportable to the Electoral Commission**, i.e. that were over £1,500 from the same donor in the year.

The total donation figure shown under income above is greater than this because of donations received that were below the PFERA reporting threshold.

### Note 3: Branch Income and Expenditure

	2023			2022		
	Income	Of which: paid to assoc as quota	Expend	Income	Of which: paid to assoc as quota	Expend
Balcombe	-	-	-	-	-	-
Billingshurst, Southwater & Shipley	705	500	225	1,669	1,844	430
Carfax	40	-	80	3,037	909	2,323
Crawley Down, T Hill & Copthorne	45	375	12	1,669	600	944
Holbrook	-	-	-	100	100	-
Roffey	-	-	-	-	-	-
Rudgwick	-	-	-	-	-	-
Slinfold	-	-	-	-	-	-
Warnham	-	-	-	-	550	-
<b>Total</b>	<b>790</b>	<b>875</b>	<b>317</b>	<b>6,475</b>	<b>4,003</b>	<b>3,697</b>

**Note 4: Fundraising Income and Expenditure**

	<b>Income</b>	<b>Expenditure</b>
Patrons Club	17,515	10,982
Raffles	444	125
Other Events	4,568	3,079
<b>Total</b>	<b>22,527</b>	<b>14,186</b>

**Note 5: Investment Income**

Note 5: Investment Income

	2023		2022	
Investment Income from Fixed Assets and Other Investments				
	Value as at 31/12/23	Dividend Received	Value as at 31/12/22	Dividend Received
CCHQ Loan	30,100	151	30,100	151
Deposit Account	20,255	153	12,989	6
Total	50,355	304	43,089	157

**Note 6: Transfers**

<b>Transfer From/To</b>	<b>Purpose of Transfer</b>	<b>Amount</b>	
		<b>Incoming</b>	<b>Outgoing</b>
CCHQ	Membership levy and services	-	5,245
MSCA	Printing and postage	259	-
ASDCA	Vesting transfer	250	-
EG&JCA	Vesting transfer	-	9,233
<b>Total</b>		<b>509</b>	<b>14,478</b>

**Note 7: Property and rental income/Office services**

<b>Source</b>	<b>2023</b>	<b>2022</b>
Rental Income	14,000	14,000
<b>Total</b>	<b>14,000</b>	<b>14,000</b>

**Note 8: Miscellaneous Income Expenditure**

	<b>2023</b>		<b>2022</b>	
	<b>Income</b>	<b>Expenditure</b>	<b>Income</b>	<b>Expenditure</b>
<b>Miscellaneous</b>	-	360	24	234
<b>Total</b>	-	360	24	234

**Note 9: Salary Costs**

	<b>2023</b>	<b>2022</b>
Salary costs	23,504	21,653
Pension costs	1,117	415
Subcontractor costs	-	-
Recruitment costs	-	-
Training costs	-	-
<b>Total</b>	<b>24,621</b>	<b>22,068</b>
	<b>2023</b>	<b>2022</b>
Number of staff	2	2
Average cost	12,311	11,034

**Note 10: Financing Charges and Taxation**

	<b>2023</b>	<b>2022</b>
Interest	-	16
Corporation tax	1,941	2,060
<b>Total</b>	<b>1,941</b>	<b>2,076</b>

### Note 11 Fixed Assets

Asset Cost	Property	Fixtures and Fittings	IT Equipment	Total
Balance B/fwd (A)	15,148	2,477	15,000	32,625
Additions	-	-	1,455	-
Disposals	-	-	(10,000)	-
Revaluation	n/a	n/a	n/a	n/a
Balance C/fwd (B)	15,148	2,477	6,455	24,080

Depreciation	Property	Fixtures and Fittings	IT Equipment	Total
	N/A	Straight Line over 5 years	Straight Line over 4 years	
Balance B/fwd (C)	-	1,980	15,000	16,980
Disposals	-	-	(10,000)	-
Charge for the year	-	497	182	679
Balance C/fwd (D)	-	2,477	5,182	7,659

Net Book Value B/fwd(A-C)	15,148	497	-	15,645
Net Book Value C/fwd(B-D)	15,148	-	1,273	16,421

### Note 12 Debtors and Pre-Payments

Description	2023	2022
CCHQ Loan	30,100	30,100
Debtors	693	533
Pre-payments and accrued income	1,251	743
Total	32,044	32,376


### Note 13 Creditors and Accruals

Description	2023	2022
EG&UCA - Vesting payment	9,233	-
Accruals	1,348	2,418
Corporation Tax	1,900	4,400
Total	12,481	6,818



## Declarations

I confirm that the above Statement of Accounts has been prepared in accordance with guidance issued by the Electoral Commission and is correct to the best of my knowledge. In addition I confirm that these accounts have been approved by the Executive Council:

Signature	Position	Date
	Chairman/ Registered Treasurer (or deputy)	21 <sup>ST</sup> MARCH 2024

Print name:

GRAHAM ROSS ALEXANDER OYE

I have examined the Income and Expenditure Account and Balance Sheet for the year ending 31st December 2023 together with the underlying accounting records and confirm that the accounts are in accordance therewith.

Signature	Position	Date
	Independent verifier	22 March 2024

Print name:

